

## DESCRIPTION OF THE COURSE OF STUDY

<b>Course code</b>	<b>0413-4ADM-B/C11-IIŻPUE2</b>	
<b>Name of the course in</b>	Polish	<b>Instytucje i źródła prawa Unii Europejskiej</b>
	English	<b>Institutions and sources of law in the European Union</b>

### 1. LOCATION OF THE COURSE OF STUDY WITHIN THE SYSTEM OF STUDIES

<b>1.1. Field of study</b>	Administration
<b>1.2. Mode of study</b>	Full-time studies / part-time studies
<b>1.3. Level of study</b>	First degree - bachelor's degree
<b>1.4. Profile of study*</b>	Practical profile
<b>1.5. Person/s preparing the course description</b>	Jerzy Jaskiernia, Prof. Monika Bator – Bryła, PhD Stanisław Adam Paruch, PhD
<b>1.6. Contact</b>	korneliusz.lukasik@ujk.edu.pl

### 2. GENERAL CHARACTERISTICS OF THE COURSE OF STUDY

<b>2.1. Language of instruction</b>	English
<b>2.2. Prerequisites*</b>	Knowledge of the matter in the area of the basics of jurisprudence and basic issues relating to constitutional law, in particular - the constitutional system of state institutions.

### 3. DETAILED CHARACTERISTICS OF THE COURSE OF STUDY

<b>3.1. Form of classes</b>		Lecture/exercise
<b>3.2. Place of classes</b>		Classes in UJK buildings
<b>3.3. Form of assessment</b>		Exam/assessment with marks
<b>3.4. Teaching methods</b>		Problem lecture; exercises - workshop, case analysis, practical implementation of tasks
<b>3.5. Bibliography</b>	<b>Required reading</b>	Jan Barcz, Maciej Górka, Anna Wyrozumska, <i>Instytucje i prawo Unii Europejskiej. Podręcznik dla kierunków prawa, zarządzania i administracji</i> , wyd. 6, Wydawnictwo Wolters Kluwer, Warszawa 2020. Catherine Barnard, Steve Peers, <i>European Union Law</i> , Publ. Oxford University Press, Oxford 2017. Jerzy Jaskiernia, <i>Uwarunkowania implementacji prawa do dobrej administracji jako standardu europejskiego</i> , Wydawnictwo Uniwersytetu Jana Kochanowskiego, Kielce 2020.
	<b>Further reading</b>	Nigel Foster, <i>EU Law Directions</i> , Publ. Oxford University Press, Oxford 2017. Anna Zawidzka-Łojek, Adam Łazowski, <i>Podręcznik Prawa Unii Europejskiej. Instytucje i porządek prawny. Prawo materialne</i> , wyd. 2, Instytut Wydawniczy Euro Prawo, Warszawa 2018. Maria Magdalena Kenig Witkowska (red.), Adam Łazowski, Rudolf Ostrihansky, <i>Prawo instytucjonalne Unii Europejskiej</i> , wyd. 7, Wydawnictwo C.H. Beck, Warszawa 2017.

### 4. OBJECTIVES, SYLLABUS CONTENT AND INTENDED LEARNING OUTCOMES

<b>4.1. Course objectives (including form of classes)</b>
C1. understand the development, course of the process of European integration.
C2. understand the relationships that occur between the organizations in which the process of European integration European integration process takes place (European Union, Council of Europe, and OSCE).
C3. understand the structure and competencies of the institutional system of the European Union.
C4. understand the contemporary sense of the European integration process.
C5. understand the legislative process and structure of the European Union.
C6. understand how the implementation of European Union law takes place.
C7. be able to work, cooperate with specialists in other fields to develop by acquiring knowledge and skills in the area of European Union law.

#### 4.3 Intended learning outcomes

Code	A student, who passed the course	Relation to learning outcomes
within the scope of <b>KNOWLEDGE:</b>		
W01	Has knowledge of the norms of EU law, its sources and the hierarchy of EU norms. Knows the terminology of EU law. Knows the procedures of making and applying European Union law. Knows the principles of the European Union and their classification. Knows the subject scope of the European Union and has knowledge of the treaty bases of the Union.	ADM1P_W07
W02	Has knowledge of the institutions and organs of the European Union. Has knowledge of the interdependencies operating within the institutional system of the European Union, including in particular the Common Foreign and Security Policy, the Area of Freedom, Security and Justice, and within the institutional system of the Economic and Monetary Union.	ADM1P_W13
within the scope of <b>ABILITIES:</b>		
U01	Correctly uses the conceptual apparatus of European Union law. He/she is able to use the acquired knowledge from the field of EU law to solve specific tasks related to the process of application of EU law.	ADM1P_U05
U02	He is able to use the acquired knowledge both in the creation and application of EU law, including, in particular, taking into account the principles of the European Union determining how the entire institutional system of the European Union functions.	ADM1P_U06
within the scope of <b>SOCIAL COMPETENCE:</b>		
K01	He is ready to promote ethical, moral and social principles undertaken in professional activity, including the axiological system of the European Union, but at the same time is open to the views of others with whom he will have to deal in the development of his own professional activity.	ADM1P_K02
K02	He is involved in the process of drafting individual administrative acts, letters, normative acts, taking into account the specifics of the application and validity of EU law.	ADM1P_K04

#### 4.4. Methods of assessment of the intended learning outcomes

Teaching outcomes (code)	Method of assessment (+/-)																				
	Exam oral/written*			Test*			Project*			Effort in class*			Self-study*			Group work*			Others* e.g. standardized test used in e-learning		
	Form of classes			Form of classes			Form of classes			Form of classes			Form of classes			Form of classes			Form of classes		
	L	C	...	L	C	...	L	C	...	L	C	...	L	C	...	L	C	...	L	C	..
W01	+				+					+		+	+			+					
W02	+				+					+		+	+			+					
U01	+				+					+		+	+			+					
U02	+				+					+		+	+			+					
K01	+				+					+		+	+			+		+	+		
K02	+				+					+		+	+			+		+	+		

\*delete as appropriate

#### 4.5. Criteria of assessment of the intended learning outcomes

Form of classes	Grade	Criterion of assessment
lecture (L) (including e-learning)	3	He passed the written exam with 51-60% of the maximum points possible.
	3,5	He passed the written exam with 61-70% of the maximum points possible.
	4	He passed the written exam with 71-80% of the maximum points possible.
	4,5	He passed the written exam with 81-90% of the maximum points possible.
	5	He passed the written exam with more than 91% of the maximum possible points.
classes (C)* (including e-learning)	3	He passed the colloquium with 51-60% of the maximum score.
	3,5	He passed the colloquium with 61-70% of the maximum score.
	4	He passed the colloquium at 71-80% of the maximum score.
	4,5	He passed the colloquium at 81-90% of the maximum score.

	<b>5</b>	He passed the colloquium with more than 91% of the maximum score.
<b>others (...)* (including e-learning)</b>	<b>3</b>	
	<b>3,5</b>	
	<b>4</b>	
	<b>4,5</b>	
	<b>5</b>	

## 5. BALANCE OF ECTS CREDITS – STUDENT’S WORK INPUT

Category	Student's workload	
	Full-time studies	Extramural studies
<b>NUMBER OF HOURS WITH THE DIRECT PARTICIPATION OF THE TEACHER /CONTACT HOURS/</b>	<b>48</b>	<b>28</b>
<i>Participation in lectures*</i>	30	15
<i>Participation in classes, seminars, laboratories*</i>	15	10
<i>Preparation in the exam/ final test*</i>	3	3
<i>Others (please specify e.g. e-learning)*</i>		
<b>INDEPENDENT WORK OF THE STUDENT/NON-CONTACT HOURS/</b>	<b>27</b>	<b>47</b>
<i>Preparation for the lecture*</i>	12	22
<i>Preparation for the classes, seminars, laboratories*</i>	10	20
<i>Preparation for the exam/test*</i>	5	5
<i>Gathering materials for the project/Internet query*</i>		
<i>Preparation of multimedia presentation</i>		
<i>Others *</i>		
<b>TOTAL NUMBER OF HOURS</b>	<b>75</b>	<b>75</b>
ECTS credits for the course of study	<b>3</b>	<b>3</b>

*\*delete as appropriate*

**Accepted for execution** (date and legible signatures of the teachers running the course in the given academic year)

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